

WEEKLY PROGRESS REPORT

ROBERT H. DOWN ELEMENTARY

Date_____

Student_____

Dear Parent,

The education of your child is a joint responsibility between you and the school. It is vitally important that we communicate on a regular basis. It is my desire to keep you informed of your child's progress in order to provide you the opportunity to assist him/her in the areas of need.

I am happy to report: _____ Your child performed satisfactorily in all academic areas this week.

_____ Your child has performed satisfactorily in his/her citizenship this week.

ACADEMIC:

One or more of the following areas need to be brought to your attention.

____ Did not complete homework on a regular basis.

Class work was missing or unsatisfactorily in the following areas:

_____ Reading	_____ Math	_____ Social Studies	_____ Science
_____ Writing	_____ Spelling	_____ Handwriting	_____ Other:

Test/Quiz Scores were unsatisfactorily in the following areas:

_____ Vocabulary	_____ Math	_____ Social Studies
_____ Spelling	_____ Science	_____ Other:

CITIZENSHIP:

Your child needs to improve in the following area(s):

_____ Following playground rules	_____ Respecting authority
_____ Staying on task	_____ Working with peers
_____ Working independently	_____ Exercising self-control
_____ Following directions	_____ Resolving conflicts correctly
_____ Not interrupting	_____ Talking at appropriate times
_____ Being considerate of others	_____ Arriving punctually
_____ Being cooperative for substitutes	_____ Being prepared

Thank you for your support,
Mrs. Pechan